**Rhetorical Acronyms – Hints for Writing**

Memory phrase – PWP CRAPT ORE CREAD when PELM took a PIE to the DPS in a CAR for a 3-steps AAR

**Writing Outline**

1. **P**lan – brainstorming. Listing, freewriting, clustering, concept mapping
2. **C**ontext – history, setting, necessary clues
3. **R**eaders – audience members
4. **A**ngle – unique approach to the topic
5. **P**urpose – reason for writing the letter or essay
6. **T**opic – subject matter
7. **W**rite (part a) – creating a body paragraph

*(In contrast, an introduction paragraph begins with an attention-grabbing statement rather than a main point statement or topic sentence)*

1. **P**oint – first sentence that makes main claim of the paragraph, topic sentence
2. **I**llustrate information – give quote, evidence supporting your claim, experiences
3. **E**xplain – or narrate, persuade, evaluate, describe the meaning of information, connects information to the point (comes from writer only)
4. **W**rite (part b) – creating the letter or essay
5. **C**ause & effects
6. **R**ecommendations – thesis statements and transitional topic sentences
7. **3**-steps – many thesis statements offer 3 explanations, reasons, or assertions
8. Problem & solution thesis statement
9. **C**onflict – the problem
10. **A**ctions – the solution
11. **R**esults – the outcome or benefits
12. Persuasive/argumentative thesis statement
13. **A**cknowledge – admit that something exists
14. **A**ccommodate – admit the value of something
15. **R**efute – rebut that the value is enough and make an opposite claim
16. **E**valuate – judge by using set criteria
17. **A**nalyze – does the letter fulfill its persuasive purpose
18. **P**athos – feelings, emotions, tone
19. **E**thos – ethics, credibility, experience, authority
20. **L**ogos – logic, date, statistics, evidence
21. **D**irect quotes – taken straight from an author
22. **P**araphrases – using synonyms to rewrite the quote
23. **S**ummarizing – using bullet points to capture major movements
24. **M**ythos – myths, constructed belief system
25. **D**efinitions – what does it mean?
26. **P**roof – cleaning the paper
27. **O**rganized – order of paragraphs, unity of thesis statement and topic sentences
28. **R**evise – may have to make major changes
29. **E**dit – may have to make minor changes